



**Advertisement No:223**

**TAMIL NADU PUBLIC SERVICE COMMISSION**  
**NOTIFICATION / ADVERTISEMENT**

**GROUP –I B SERVICE**

Applications are invited **only from candidates professing Hindu Religion**, upto 5.45 p.m. on **29-01-2010** for direct recruitment to the vacancies in the following post included in **Group –I B Service:-**

| Name of the Post   | Service  | Post Code | No. of vacancies |
|--|--|-----------|------------------|
| Assistant Commissioner in the Tamil Nadu Hindu Religious and Charitable Endowments Administration Department | Tamil Nadu Hindu Religious and Charitable Endowments Administration Service (Code 003) | 1010      | 25               |

Note: Candidate who had applied with reference to the Commission's earlier Notification dated 01.08.2007 (Advertisement No.122) which was cancelled, should apply afresh to this recruitment with applicable fees, if they are otherwise qualified. .

**2. IMPORTANT DATES AND TIME:-**

|   |                                       |            |   |
|---|---------------------------------------|------------|---|
| A | Date of Notification                  | 20-12-2009 | -   |
| B | Last date for receipt of applications | 29-01-2010 | 5.45 p.m.   |
| C | Date of Written examination           | 30-05-2010 | 10.00 a.m. to 1.00 p.m.<br>&<br>2.00 p.m. to 5. 00 p.m. |

**3. SCALE OF PAY:- Revised Pay: (PB3) Rs.15600-39100+ Grade Pay Rs.5400/-**  
(Pre-revised Pay: Rs. 8000- 275- 13500/-)

**4. GENERAL INFORMATION:-**

- The rule of reservation of appointments is applicable to the post and distribution of the vacancies will be as per the rule in force.
- The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time before finalization of selection.
- If no qualified and suitable female candidates are available for selection against the vacancies reserved for Women, those vacancies will be filled by male candidates belonging to the respective communal categories.
- The Physically Handicapped persons should produce before appointment a certificate of physical fitness from the Medical Board to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected.  
(All the 3 categories of PH persons are eligible for the 3% reservation of vacancies intended for PH persons. However, no turn earmarked for PH persons has fallen within the turns utilised for this recruitment.)
- Reservation of appointments to Destitute Widows and Ex-Servicemen will not apply to this recruitment.

- f) Any claim relating to the selection (not related to candidature or/and claims made in the application) should be received within 90 days from the date of announcement of results. Claims received thereafter will receive no attention.
- g) **Certificate of Physical Fitness:** Candidates selected for appointment to the post will be required to produce a certificate of physical fitness in the form prescribed for "Executive Posts". The Standard of vision prescribed for the post is '**Standard- I**'.
- h) Only persons professing the Hindu Religion as required by Section 10 of the Tamil Nadu Hindu Religious and Charitable Endowments Act- 1959 (Tamil Nadu Act 22 of 1959) are eligible to apply.

**5. QUALIFICATIONS: -**

**(A) AGE: As on 1.7.2009**

**MAXIMUM AGE LIMIT – Should not have completed -**

37 years for SCs, STs, MBCs/DCs, BCs and Destitute Widows of all castes.

32 years for candidates not belonging to any of the above said categories.

Note : The maximum age limit will not apply in the case of a candidate in service, holding the post of Executive Officer Grade-I or Grade-II or Grade –III or Grade –IV, or Inspector or Head Clerk or Manager or Superintendent, in the Tamil Nadu Hindu Religious and Charitable Endowments Administration Department.

**Age relaxation of 5 years in the maximum age limit will be applicable to persons affected by the ban order as per the orders issued by the Government.**

Item (d) of para 2 and para 4 of the Commission's 'Instructions, etc., to candidates' will not apply to this recruitment.

**(B) EDUCATIONAL QUALIFICATION:**

Candidates should possess the following or its equivalent qualification on the date of this Notification viz. **20-12 -2009:**

- (i) (a) A degree in Arts or Science or Commerce of any University or Institution recognized by the University Grants Commission for the purpose of its grant or B.O.L. of Annamalai University or B.B.A. of Madurai Kamaraj University or B.Litt. of the University of Madras or B.B.M. or B.Litt. of Bharathiyar University **and** A degree of Bachelor of Law (three years course) of any University or Institution recognized by the UGC for the purpose of its grant.

OR

- (b) A degree of Bachelor of Law (Five years integrated Course) of any University or Institution recognized by the UGC for the purpose of its grant.

**AND**

- (ii)(a) Must be actually practising as an Advocate or as a Pleader in a Court of Civil or Criminal Jurisdiction for a period of not less than three years.

OR

- (b) Must have put in a service of not less than six years in the post of Executive Officer, Grade I or Grade II or Grade III or Grade IV, or Inspector or Head Clerk or Manager or Superintendent, in the Tamil Nadu Hindu Religious and Charitable Endowments Administration Department.

Persons claiming equivalence of qualification, should enclose evidence for such claims.

**6. SCHEME OF WRITTEN EXAMINATION (OBJECTIVE TYPE) AND ORAL TEST:-**

| Subject<br>(1)  | Duration<br>(2)   | Maximum marks<br>(3)            | Minimum Qualifying marks for selection<br>(4) |                |
|---|-------------------|---------------------------------|---|----------------|
|   |                   |                                 | SCs,STs,MBCs/DCs<br>and BCs.<br>(i)           | Others<br>(ii) |
| <b>Compulsory Subject (Paper – I)</b><br>General Knowledge -<br>(Degree Standard)<br>with<br>General Tamil (Code No. 001) /<br>General English (Code No. 002)<br>(S.S.L.C. Standard.)<br><br>(each 100 items) | 3 Hours           | 150<br>+<br>150 } 300           | 204   | 272            |
| <b>Compulsory Subject (Paper-II)</b><br>Hindu Religion (100 items)<br>and<br>Law (100 items)<br>(Degree Standard) (Code No. 145)<br><br>Interview and record  | 3 Hours<br><br>-- | 150<br>+<br>150 } 300<br><br>80 |   |                |
| <b>Total</b>  |                   | <b>680</b>                      |   |                |

**Note:****(i) In respect of Compulsory subject Paper-I (i.e. General Knowledge with General Tamil/General English)**

Two Types of question papers will be set. One type of question paper will contain questions on General Knowledge (100 items) and General Tamil (100 items). The other will contain questions on General Knowledge (100 items) and General English (100 items). Candidates are given the option to choose either General Tamil or General English for answering the second 100 items apart from answering the first 100 items on General Knowledge. Candidates should mention in column 22 of the OMR application form, under the heading compulsory subject, the subject i.e. General Tamil or General English, chosen by them, failing which they will be penalised.

**(ii) In respect of compulsory Subject paper-II (i.e. Hindu Religion and Law) question paper will contain questions on Hindu Religion 100 items and Law 100 items.****(iii) The questions on General Knowledge, Hindu Religion and Law will be set both in English and in Tamil and the questions on General Tamil/General English will be set in the respective languages.**

The Syllabi for the said subjects have been published in the Tamil Nadu Public Service Commission Bulletin, as follows:

| Sl.No. | Subject           | Page No.    | TNPSC Bulletin No. & Date |
|--------|-------------------|-------------|---------------------------|
| 1.     | General Knowledge | 490         | No.16, dated 01.08.2004   |
| 2.     | General Tamil     | 721         | No.11, dated 16.05.2001.  |
| 3.     | General English   | 722         | No.11, dated 16.05.2001   |
| 4.     | Hindu Religion    | 14          | No.2, dated 16.01.2006    |
| 5.     | Law               | 500 and 501 | No.11, dated 16.05.2006   |

The Syllabi are available at the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in)

**7. CENTRES FOR EXAMINATION:-**

Examination will be held at the following centres :

| Sl.No. | Name of the Centre | Centre Code |
|--------|--------------------|-------------|
| 1.     | Chennai            | 001         |
| 2.     | Coimbatore         | 002         |
| 3.     | Madurai            | 010         |
| 4.     | Salem              | 017         |
| 5.     | Thanjavur          | 019         |
| 6.     | Tiruchirappalli    | 025         |
| 7.     | Tirunelveli        | 026         |
| 8.     | Vellore            | 027         |
| 9.     | Villupuram         | 028         |

Candidates should choose any one of the above centres and appear for the examination at their own expenses. Request for change of centre will not be complied with. The Commission reserves the right to increase or decrease the number of examination centres and to re-allot the candidates.

**8. PROCEDURE OF SELECTION:-**

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the shape of an interview. (For further details please refer paragraph 22(b) of the 'Instructions, etc., to candidates').

**9. EXAMINATION FEE:-** Rs.125/-

(For further details refer para 2 under part -III of Information Brochure and for Examination fee concessions refer para 12 of the 'Instructions, etc., to candidates'). Candidates (other than those who apply Online) should inform the Counter Clerk of the Post Office their OMR application Number for obtaining the Postal Receipt.

**10. ENCLOSURES TO BE SENT ALONG WITH APPLICATION:-**

Candidates should enclose attested copies of all the required certificates (including evidence for U.G.Degree possessed by them) as mentioned in para 15 of the Commission's 'Instructions, etc., to candidates' and in item 26 under Part-II of Information Brochure along with a Postal Receipt to the value of Rs.125/- pasted in the column provided in the application form, unless exemption of fee is claimed. **Original Certificates should not be sent.** Those applying Online may please refer para 12(D) of this Notification/Advertisement.

In addition to the documents specified above, (i) Candidates mentioned under item (ii) (a) in para 5(B) should produce a certified copy of certificate from a Senior Advocate or from the Secretary or President of the Advocates Association or Bar Association or Council or from a Judicial officer to the effect that on the date of this Notification, **he is actually practising at the bar as an Advocate or as a Pleader and that he has been so practising for a period of not less than three years since.....**

(ii) Candidates mentioned under item (ii) (b) in para 5(B) should enclose a Service Certificate in the following format obtained from his Head of Department / Office.

**Service Certificate**

Certified that Thiru/Tmt/Selvi----- (Name )----- has put in a service of not less than six years (from \_\_\_\_\_ to \_\_\_\_\_) in the post of Executive Officer, Grade I /Grade II/ Grade III/ Grade IV/ Inspector/ Head Clerk/Manager/ Superintendent, in the Tamil Nadu Hindu Religious and Charitable Endowments Administration Department as on 20-12-2009.

Date:  
Office Seal:

Signature of the Head of the Department/Office  
with Designation..

**Applications received without the certificates as specified above will be rejected.**

**11. CONCESSIONS:-**

Concessions in the matter of age and/or fees allowed to SCs., STs., MBCs/DCs., BCs, Destitute Widows, Ex-Servicemen, Physically Handicapped persons, discharged and serving temporary State Government employees below 40 years of age, etc. are given in the Commission's 'Instructions, etc. to candidates'.

**12. ISSUE OF APPLICATION FORMS: -**

- A OMR application form along with an Information Brochure containing General Instructions for filling up the application form, Commission's 'Instructions, etc., to candidates' and an envelope for sending application can be obtained from any one of the HEAD POST OFFICES or selected Sub-Post Offices (284 Nos.) in Tamil Nadu / Puducherry on payment of Rs 30/- (The list showing the names of Post Offices is available at the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in)).
- B OMR application forms can also be obtained in person from the sales counter of the office of the Tamil Nadu Public Service Commission, Omanthoorar Government Estate, Anna Salai, Chennai-600 002, on all the working days upto 5.00 p.m. till the closing date (excluding lunch interval between 1.30 and 2.00 p.m.) on cash payment of Rs.30/-. **Application forms will not be supplied to the candidates by Post.**
- C. Candidates should use only the OMR application form. No other typed or printed or Xeroxed / Photocopy of the application form will be accepted and such application, if any received, will be summarily rejected.

**Note:- THE OMR APPLICATION FORMS BEARING NUMBERS : AA 000001 TO AA 1,00,000 FOUND IN OMR APPLICATION COVERS BEARING NUMBERS AG 000001 TO AG 1,00,000 ARE TREATED AS APPLICATION FORMS IN 'AG' SERIES.**

- D. Candidates can also avail of the facility of applying Online on the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) Candidates applying Online should possess and keep ready Postal Receipt for Rs.155/- (i.e. Application fee Rs.30/- and Examination fee Rs. 125/-) obtained from any one of the Post Offices listed in Annexure-III to the Information Brochure to candidates before registering Online. Candidates claiming exemption from payment of Examination fee should possess and

keep ready Postal Receipt for Rs.30/- towards the application fee. The Postal Receipt obtained for the payment of Application Fee/ Examination Fee should be pasted in the space provided in the application. Candidates applying Online shall also abide by the Commission's Instructions laid down in this Notification / Advertisement/Commission's 'Instructions, etc., to candidates' / Information Brochure to candidates. Candidates applying Online should send the applications (i.e. The printout generated from the web site and signed by the candidates) with the Postal Receipt along with attested copies of Certificates so as to reach the Commission's office on or before the last date for receipt of applications, failing which his/her application will be rejected. The facility of applying Online will be closed at 5.45 p.m. **on 27-01-2010.**

### **13.RECEIPT OF APPLICATION:-**

- (A) Candidates are advised to verify the following aspects also before sending their filled in OMR applications to the Commission's office:
- (i) Signature by the candidate in ballpoint pen or fountain pen only below the declaration.  
**Failure to sign will entail rejection of his/her application.**
  - (ii) Columns 1, 1(a), 3, 4 and 22 in the OMR application form filled up based on the details available in this Notification/ Advertisement.
  - (iii) Certificates, as specified in para 10 above.
- (B) **Filled in applications must be sent to the Controller of Examinations, Tamil Nadu Public Service Commission, Omanthoorar Government Estate, Anna Salai, Chennai – 600 002 well in advance so as to reach the Commission's Office before 5.45 p.m. on 29-01-2010.**